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| **Minutes** | **Item & Action** | **Ownership** |
| **1.** | **Present** |  |
|  | S. Chilvers (SC) (Chairman), G. Loader (GL), J Loader (JL), M. Samra (MS), M. Hughes (MH), N Prosser (NP), D. Tilley (DT), G. Davies (GD), D. Collinswood (DC), J. Cooper (JC), Kate Corey (KC), N. Mynott (NM).  SC welcomed everyone to the meeting. |  |
| **2.** | **Apologies** |  |
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| **3.** | **Past Minutes** |  |
|  | Board Meeting 16/12/24 - The minutes of the previous meeting were approved as a true record. GL to redact as appropriate and send to MH. Matters arising not covered elsewhere:   * The security review is still pending. * The fire assembly point to be moved from under the tree to court 1. * Byelaws to be uploaded onto the website. * Club championship date to be finalised. * Executive committee to confirm financial support for high performance junior players and funding route. MS to collate information prior to the meeting.   Executive Committee Meeting 13/01/25 - The minutes of the previous meeting were approved as a true record. Matters arising not covered elsewhere:   * None. | **GL**  **SC**  **MH/NP**  **MH/NP**  **DC**  **MS** |
| **4.** | **Safeguarding** |  |
|  | Nothing to report.  Email to be circulated introducing NP as a safeguarding officer. |  |
| **5** | **Health & Safety** |  |
|  | Two accidents at the Midland Masters; no follow up actions needed.  Note: When the shop is shut, the information to be reported to a member of staff to record the incident. |  |
| **6.** | **Finance Report** | **GL** |
|  | GL presented the Cash Flow Statement and Management accounts. |  |
| **7.** | **General Manager’s Report** | **MH** |
|  | Current membership is 1053 (aspiration of 1100)   * Welcomed NP to the meeting * 10 new members / 6 resigning / net financial impact (-£45) Breakdown by category requested for future meetings * Guest fees up * Good income from the marquee court. * Good utilisation booking courts.   Projects   * Solar panels on hold. * Gas prices fixed early. * Conservatory – getting quotes.   + Potential funding opportunities   + If cost more than £25K (unlikely) will need 3 quotes * Fixed electrical check – work in progress. * Chubb fire review actions:   + Changed 3 smoke detects   + Linked fire alarm to a call centre   Other activities   * For the insurance policy, need a disaster recovery report (SC). * Marketing:   + Porsche has now expanded sponsorship.   + Wolverhampton Grammer has agreed the banner and there is only one space left. * Dart board installed in the back room. * General maintenance – repair of potholes. * Aimee coming back after maternity leave.   SC thanked MH for his support and significant contribution to WLTSC over his 13-year tenure. | **NP**  **SC** |
| **8.** | **Sub Committee Reports** |  |
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| **8.1** | **Tennis** | **DC** |
|  | Minutes from 07.01.25 were circulated (next meeting 03.02.25)  Booking for court 9 still going well.  Indoor use comparable with last year but generates more income due to increased charges.  County tennis on a Sunday afternoon starts soon.  Dropped ladies B team due to lack of performance players for the league.  Aussie Open club night – to encourage attendance will subsidise the court and coach cost to try and improve attendance in the bar & restaurant.  Cardio tennis – a couple of sessions were successfully run over Christmas and will be scheduled going forward.  Pickleball – will be included in the Aussie Open night.  First VI (visually impaired) tournament in planning. |  |
| **8.2** | **Squash & Racquetball** | **KC** |
|  | Minutes from 08.01.25  Christmas squash camps were really successful.  Teams going well.  Intend to pull out the Staffordshire squash league as nothing is happening.  Leagues going well with new additions.  Internal competitions   * Introduce a mobile bar (bottles & wine) for the final.   Awards night planned for 4th April. Note: People may be absent due to the ski trip.  External competitions:   * Midland masters went extremely well with great feedback. * Alan Walton usually runs the national event in Nottingham with 100 entrants – would like to run at WLTSC next April. * RAF visiting next week (Gilly is aware).   Juniors are doing well with good numbers. Looking to reintroduce Squash Stars  Adult improver sessions now fully booked.  Team squash training night introduced.  Team skills and drills to be opened up to more club members.  Beginner sessions not going well – will put some more marketing to attract new players.  SC reconfirmed squash has a capital spend priority this year. The condition of the walls and floors will be reviewed. | **NP/KC/GL** |
| **8.3** | **Gym & Fitness** | **NM** |
|  | Update:   * Kickstart started last Saturday with 40 people. * Ski trip 29th March - 4-5 dropped out but replacements have been found. There are still a few places available (60 max). * Young lads are continuing to going into the gym wearing in appropriate clothing (school uniform) and dirty footwear. NM has approached the boys but is consistently being ignored. Letters to be sent out. * Gym equipment all good. * Class attendance is strong. After removing the fines spin attendance now increasing. |  |
| **8.4** | **Social** | **SC** |
|  | A new social director is standing at the AGM.  Proposing a Christmas party the beginning of December.  Holding back from booking events until the new social sub-committee is up and running. |  |
| **9.** | **Capital Projects** | **SC** |
|  | Padel:  The LTA will consider our loan application on 27th January with a further decision meeting on 11th February.  The EGM is to gain approval to borrow up to £240K maximum from the LTA loan and member pledges.  Have submitted a planning application with an acoustic report. Taken ambient noisy level and then overlaying 3 padel courts suggests the worse situation is just above 60 db. Environmental Officer now involved, further discussions to take place.  Timescale to build:   * 3 courts currently ready to be supplied (no lead-time). * Aiming for completion 1st June subject to confirmation of start date.   Competitor providers:   * Tipton is installing indoor padel tennis this year. * JL confirmed that there has been no further mention of padel at Perton golf course.   Padel will come under the tennis committee. |  |
| **10.** | **Any Other Business** |  |
|  | Meeting with Steve Smith this Friday to create a new website.  Bluecrest Wellness –Bluecrest has been approached to identify if they can offer the club corporate membership and provide health and wellness tests for members at discounted rates. SC will get the contact to discuss further.   * MS asked if the 24/7 helpline for a GP was included in the package. | **SC** |
| **12.** | **Dates Of Future Meetings** |  |
|  | Next meeting: To be confirmed | **SC** |