



# WOLVERHAMPTON LAWN TENNIS AND SQUASH CLUB LIMITED

## BOARD MEETING MINUTES

held at WLTSC on 15<sup>th</sup> December 2025

**CONFIDENTIAL**

Minutes	Item & Action	Ownership
1.	<b>Present</b> S. Chilvers (SC) (Chairman), G. Loader (GL), J Loader (JL), D. Tilley (DT), G. Davies (GD), D. Collinswood (DC), K. Corey (KC), N. Mynott (NM), L. Callaghan-Butler (LC-B). N. Prosser (NP), M. Samra (MS), J Cooper (JC)  SC welcomed everyone to the meeting.	
2.	<b>Apologies</b> n/a	
3.	<b>Past Minutes</b> Board Meeting 17.11.2025 - The minutes of the previous meeting were approved as a true record. <i>(Subject to a typo correction relating to Padel Update – 24/10 corrected to read 24/9)</i> Matters not covered elsewhere: <ul style="list-style-type: none"><li>- Pothole to be repaired by the pavilion</li><li>- Looking to relocate the defibrillator to an outdoor position to make it accessible for pay and play padel players. DC identified a heated cabinet will be required if located outside. It was suggested that we ask members for sponsorship, but if unsuccessful, to proceed early February.</li><li>- Relaunching the WhatsApp with increased security.</li><li>- Outdoor lights between path and pavilion still outstanding.</li></ul> Executive Committee Meeting 08.12.25 - Error in the income figure £62.1K reported but £82.1K received, once corrected there were approved as a true record.	NP NP  NP NP
4.	<b>Safeguarding</b> No issues to be reported.	JL
5	<b>Health &amp; Safety</b> No issues to be reported.	
6.	<b>Finance Report</b> GL submitted the following reports for the Cash Flow Statement and Management accounts.	GL
7.	<b>Padel Review</b> Income Sept to Dec = £13,500 Currently generating >£1000/week income (in the winter months we expect lower utilisation) Income has recently increased due to introduction of pay & play. Revenue from classes is increasing but individual lessons has declined. We are reviewing the class dates/times to retain well attended (profitable) sessions.	SC

	[REDACTED]. A review of the coaching programme is taking place for introduction in the New Year, Final payment will be paid in the normal supplier payment run in December.	SC/NP GL
<b>8.</b>	<b>Committee Reports</b>	
<b>8.1</b>	<b>Tennis</b>  No meeting held since last board meeting. The LTA National Centre has approached WLTSC to host a regional junior wheelchair tournament in October next year.	DC
<b>8.2</b>	<b>Squash &amp; Racketball</b>  Meeting held 03.12.25. Next meeting 07.01.26  KC reminded the committee that we are hosting the Squash Masters' competition in January. Need to review how to manage access as the Doorflow system will be fully operational	KC  KC/SC
<b>8.3</b>	<b>Social</b>  No meeting held since the last board meeting.  Feedback from the Christmas party - Loud DJ - Clashed with many other Christmas events, perhaps reschedule for November 2026. - Lack of tables for eating. - May subsidise to improve quality	LC-B
<b>8.4</b>	<b>Gym &amp; Fitness</b>  Next meeting January 2026 (tbc)  The ski machine has been provisionally approved subject to additional quotes being obtained.	NM  NM
<b>9.</b>	<b>General Manager's Report (November)</b>  Membership numbers up to ~1000. 15 New members in November plus 34 Pay & Play. Only 4 resignations Racketworld being considered as supplier instead of HEAD.	NP
<b>10.</b>	<b>Any Other Business</b>  [REDACTED]  Register committee members for Wimbledon ballot for volunteers for 2027.  SC thanked GD & DT for their contribution over the years on the board.	SC  NP/SC  SC
<b>11.</b>	<b>Dates Of Future Meetings</b>  Next meeting: 19 <sup>th</sup> January 2026 – <b>5pm start</b>  AGM- Wednesday 21 <sup>st</sup> January 2026 at 8.15pm	