



WOLVERHAMPTON LAWN TENNIS AND SQUASH CLUB LIMITED

BOARD MEETING MINUTES

held at WLTSC on 20th April 2026

CONFIDENTIAL

Minutes	Item & Action	Ownership
1.	Present & Welcome	
	S. Chilvers (SC) (Chairman), G. Loader (GL), J Loader (JL), N. Mynott (NM), N. Prosser (NP), J Hollingsworth (JH), Mark Brown (MB), M. Samra (MS), L. Callaghan-Butler (LC-B), K. Corey (KC), J Cooper (JC)	
2.	Apologies	
	Darren Collinswood (DC)	
3.	Past Minutes	
	<p>Board Meeting 16.03.2026 - The minutes of the previous meeting were approved as a true record.</p> <p>Matters not covered elsewhere:</p> <ul style="list-style-type: none"> - The pothole has been repaired. - Still want to relocate the defibrillator to an outdoor position to make it more accessible. Further time is being given to conclude discussions with a sponsor. - Coaches & training contract discussion ongoing. - A quote for additional dumbbells is still pending. NM to pick up with Foggy. - The disaster plan is still pending. JH to work with DC to put this together. - <p>Executive Committee Meeting 13.04.26 - The minutes of the previous meeting were approved as a true record.</p>	<p>NP</p> <p>DC/SC/NP</p> <p>NM</p> <p>JH/DC</p>
4.	Safeguarding	JL
	No issues reported.	
5	Health & Safety	All
	<p>No issues reported.</p> <p>Note: There have been 2 incidents of padel balls causing minor eye injury.</p>	
6.	Finance Report	GL
	GL submitted the following reports for the Cash Flow Statement and Management accounts.	
7	Chairman Report	
	<p>Padel Overview to 19th April</p> <ul style="list-style-type: none"> - 162 pay & play bookings to date which exceed the member revenue (£10K vs £9K). - Members bringing guests is the highest income stream. - Classes can still generate good income if they include pay & play players. - Need the vending machine up and running to vend balls. - Need CCTV cameras fully operational. - Number of padel bookings is rising especially after the introduction of the internal leagues. - The pay & play players make the difference between breakeven and profitability. 	NP

	<ul style="list-style-type: none"> - The last 3 weeks have generated £6500. Weekends are filling up and it is very busy in evenings until 10pm. - The club will have more competition for the pay & play players as more padel courts are being built in the vicinity. <p>Disciplinary Procedure</p> <p>There have been several incidences of fraud with padel bookings:</p> <ul style="list-style-type: none"> - Members putting other members names rather than paying a guest fee. - Juniors booking a court and bringing friends. - Members selecting random members to make up 4 players for the booking when only 2 or 3 people are playing. The court fees for the members is the same but it avoids MyCourts charging guest fees for missing players. <p>Discussion:</p> <ul style="list-style-type: none"> - Don't have a formal disciplinary procedure, but propose <ol style="list-style-type: none"> 1. Verbal 2. Written 3. Suspension - The club cannot police all times so will have to rely on spot checks supported by cameras. - The issue is that if we put formal published rules into the system, it needs to be applied across the board. - MB is in the process of writing the byelaws for padel to address rules applicable to some of the instances reported. <p>Conclusion – A procedure will be written which can be applied with discretion.</p> <div style="background-color: black; width: 100%; height: 20px; margin-top: 10px;"></div>	NP/All
8.	General Manager's Report (March)	NP
	<p>Membership:</p> <ul style="list-style-type: none"> • 19 new members (compared with 11 last year). Total: 1008 • The number resigning from direct debit system is three in March. • 26 new pay & play members (up to 164) • MyCourts subscription comparable with March 2025. <p>Bar & Restaurant:</p> <ul style="list-style-type: none"> • Bar GPP 56.0% and food 64.7%. • Bar is slightly down due to delayed price increase. • Noticed an increased footfall in the bar. • Pushing hard to get footfall through for a la carte • Next 6-8 weeks is expected to be busy with a number of events. • Afternoon tea out for promotion • Sunday lunch date is 17th May & 2 weeks after for Foggy's walk for fun. • The restaurant is being featured in the Living magazine. • Reviewing how best to best market the B&R e.g. Treat Thursday (perhaps free pudding). <p>Other areas:</p> <ul style="list-style-type: none"> • Partnership agreement – Halo have sponsored two indoor banners and Wagamama is considering sponsorship. 	

	<ul style="list-style-type: none"> • Projects – Conservatory complete. Replacing the outdoor furniture as a priority over replacing the downstairs carpet. Will sell the old metal furniture with money going to the John Vaughan fund. • Marketing – Setting up a new WhatsApp community. • Website – 1-2 weeks from the website going live. Still waiting for the fitness content to be submitted. • Shop – Various activities: <ul style="list-style-type: none"> ○ Racketworld still in negotiation. ○ Hoping the vending machine is up and running by the end of the week • House & Grounds – Various activities <ul style="list-style-type: none"> ○ Painting continuing. ○ Have received two quotes for the ladies’ changing rooms: <ul style="list-style-type: none"> ▪ ~£25K + VAT for full renovation except the sauna. ▪ The other is £32K. ○ Grass seeding has started for the area between the padel courts and canal. ○ 1-1 staff reviews for the B&R have been completed. <p>Discussion:</p> <ul style="list-style-type: none"> - Bookshelf and plants will be going into the conservatory. - MB would like 3 storage boxes behind each padel court to store bags / keep them dry in wet weather. SC has agreed to go ahead. 	NP NP/NM
9.	Committee Reports	
	SC stressed that these must be circulated 1 week before the next meeting.	All
9.1	Tennis	DC
	Meeting held 13.04.26. Next meeting 04.05.26 LCB confirmed the price of the classes will increase from £3 to £4.	
9.2	Squash & Racketball	KC
	Meeting held 08.04.26. Next meeting 13.05.26 <ul style="list-style-type: none"> • Changing the Easter camps dates to coincide with the TC school holidays was successful. • The summer camps have been finalised: <ul style="list-style-type: none"> ○ 5 days over 4 weeks. ○ KC has requested that the bar opens 15 mins earlier. • Beginners squash is going very well. Putting on an additional class from September. • Adding a “get fit” session for the next season. NM suggested the fitness classes are promoted. • Seeing a huge increase of non-members. • The number for the end of season awards is up to around 30 people but would like similar number to last year i.e. 70-80. Promotion on-going. • External events: <ul style="list-style-type: none"> ○ Midland Masters to come back in January 2027 ○ Bronze Junior 12th July 	
9.3	Padel	MB
	Meeting held 08.04.26. Next meeting 06.05.26 The details have been covered in other discussions.	

	<ul style="list-style-type: none"> - MS raised the issue that Mark Hughes plays music during mix-ins. It was meant to be at a background level but could be heard from tennis court 1. It does help create a fun atmosphere but will be reviewed. - There has also been a recent issue of loud music being played on one occasion on a tennis court. So, if acceptable for padel, it encourages music to be played elsewhere. 	
9.4	Social	LC-B
	<p>No meeting held since the last board meeting.</p> <p>LCB to work closely with Nikki until committee members can be recruited.</p>	
9.5	Gym & Fitness	NM
	<p>Meeting held in April. Next meeting 10.06.26</p> <p>Most comments have been covered in last month's meeting. Comments / discussion:</p> <ul style="list-style-type: none"> • Oscar Searle, Tom Watson & Ross Fletcher completed the Manchester marathon. • Walk for fun with lunch at the club is being arranged. • Still have people occasionally using the gym outdoor clothes. NP to put a sign up. • Need to undertake gym inductions promptly: <ul style="list-style-type: none"> ○ SC to check if our insurance is only valid after the induction. ○ Set time aside for inductions. ○ Don't propose to block access via card fobs until induction has been completed. 	SC
10.	Any Other Business	
	None	
11.	Dates Of Future Meetings	
	<p>Next meeting: Wed 13th May 6pm</p>	