



WOLVERHAMPTON LAWN TENNIS AND SQUASH CLUB LIMITED

BOARD MEETING MINUTES

held at WLTSCL on 13th May 2026

CONFIDENTIAL

Minutes	Item & Action	Ownership
1.	Present & Welcome	
	J Hollingsworth (JH) (acting Chairman), G. Loader (GL), J Loader (JL), N. Mynott (NM), N. Prosser (NP), Mark Brown (MB), L. Callaghan-Butler (LC-B), K. Corey (KC), J Cooper (JC)	
2.	Apologies	
	S. Chilvers (SC), M. Samra (MS), Darren Collinswood (DC)	
3.	Past Minutes	
	Board Meeting 20.04.2026 - The minutes of the previous meeting were approved as a true record. Matters not covered elsewhere: <ul style="list-style-type: none">- Helen Pritchard has agreed to sponsor the outdoor defibrillator. It will be located on the outside of the pavilion to enable access out of hours.- The disaster plan is still pending. JH is working with DC and is hopeful it will be ready for the next meeting. Executive Committee Meeting 11.05.26 - The minutes of the previous meeting were approved as a true record.	NP JH/DC
4.	Safeguarding	JL
	A young adult (non-member) attending a Beginner group session has made complaint against a tennis coach. This has been discussed with the coach involved and NP has responded back to the complainant. The new County Safeguarding Office (CSO) at the Staffordshire LTA, Hannah Donnan, has reached out to review safeguarding measures.	
5	Health & Safety	All
	The following issues were raised for NP to action with housekeeping: <ul style="list-style-type: none">• GL – Padel court 1: The centre white line near the glass has lifted and needs to be stuck down.• KC – Ladies shower cubical (first one on the left-hand side): The lock can get stuck.• MB – Padel courts near the canal: There are a lot of loose wires behind the hedge which could cause a trip hazard if people are trying to retrieve lost balls. It was noted that this is not our land but for Dave to have a look and make recommendations.	NP
6.	Finance Report	GL
	GL submitted the following reports for the Cash Flow Statement and Management accounts.	
7.	General Manager's Report (April)	NP
	Membership: <ul style="list-style-type: none">• 12 new members• 9 resigning members	

	<ul style="list-style-type: none"> • 34 new pay & play members (191) <p>Bar & Restaurant:</p> <ul style="list-style-type: none"> • Getting busier but it a constant battle. It was a great last week and estimate £12K was taken. Feel positive May to July. • Pizza Tuesday – 15 sold in week 1, 13 in week 2. Feedback – JL stated the pepperoni pizza was tasteless and there were no additional toppings available to improve the pizza. • Afternoon tea competition winners will be announced. • Sunday lunch will be launched 31st May in combination with The Energize walk. <p>Other areas:</p> <ul style="list-style-type: none"> • Partnership agreements – A couple of leads have been identified and will be picked up after the website is launched. • Projects – Window frames by the gym now completed and the studio started. Carpet down hall and stairways on hold. Slabs now been completed • Marketing – <ul style="list-style-type: none"> ○ Website – Very disappointed as it was meant to be launched tomorrow but it is not ready. The Studio Group still need to make numerous changes. Will now launch the end of next week the very latest. This is critical as we are facing increased competition from Padel and we are currently not visible. NP provided a brief overview of the new website. Action: If not launched next Wednesday, SC/JH to get Steve Smith in to explain. ○ <i>By way of an update SC has spoken with Steve Smith twice since Wednesday. A further call is scheduled on Monday 18th.</i> ○ Flyers – 500 printed • Shop – Various activities: <ul style="list-style-type: none"> ○ Racketworld is being finalised. Babolat for tennis and Dunlop for squash. ○ Vending machine is up and running. • House & Grounds – Various activities <ul style="list-style-type: none"> ○ Cleaning of the ladies changing room. ○ Painting on-going 	SC/JH
8.	Committee Reports	
	SC stressed that these must be circulated 1 week before the next meeting.	All
8.1	Tennis	DC
	A meeting was held 04.05.26 but the minutes were not issued prior to the meeting. When DC sent apologies he confirmed there are no issues to be raised.	
8.2	Squash & Racketball	KC
	<p>Meeting held 06.05.26. Next meeting 10.06.26</p> <ul style="list-style-type: none"> • Excellent awards evening with over 80 attendees, great presentations and live streams. The only downside was feedback that the buffet was not as good as last year. • The financial figures have been reviewed, and numbers have fallen from adult classes (lost to padel). Focusing on attracting new people to S&R and will email new P&P with class details. • Juniors doing well – filling the May and summer camps • Leagues and teams doing well but there was an issue with the food last night. There was insufficient food. There are several causes: <ul style="list-style-type: none"> ○ No portion control due to self-service. 	

	<ul style="list-style-type: none"> ○ Too small portion size for the hungry players. ○ The cost per person is low (£7 - tbc) limiting what can be provided ○ KC indicated the team doesn't mind paying more. <p>Action: NP to review with Mike & Gilly to resolve but costs are likely to increase.</p>	NP
8.3	Padel	MB
	<p>Meeting held 06.05.26. Next meeting 03.06.26 (tbc)</p> <ul style="list-style-type: none"> ● Need to increase communication with P&P players to promote other activities as this will differentiate us with other providers. JH suggested Chris Harper to call. MB to prepare a script – mix ins, tournaments, rewards for frequent players. ● The club has been approached by Padel Mix to host corporate padel events. They were very impressed with the facilities after a visit. Discussion comments: <ul style="list-style-type: none"> ○ MB stated that SC wants to run inhouse rather than use an external provider. ○ Will use a completely different market approach. ○ NP believes we could use both approaches (in-house and external). ○ MB sees this as a route to increase footfall and could provide leads for sponsorship. ○ Need a quick decision as if we miss the summer season our ability to host in the winter is reduced as we have external courts. <ul style="list-style-type: none"> ○ <i>Meeting on 14th between MB/SC Agreed to go ahead on trial basis</i> ○ They have sent a full scoping email which will be reviewed early middle next week. <ul style="list-style-type: none"> ▪ Courts would be booked 2-5pm mid-week on pay & play rates plus welcome food at 1pm & evening 5pm. ▪ No on-going commitment. <p>In summary, the view of the Board is to give it a go on a trial basis. This could be used to generate a template how we could run corporate events in the future.</p> ● Presentation – Turnout for the 6-month financial presentation was poor; 15 last night and 6 this morning. 	<p>MB</p> <p>MB/SC</p>
8.4	Gym & Fitness	LC-B
	<p>Meeting held in April. Next meeting 10.06.26</p> <ul style="list-style-type: none"> ● No meeting held since the last board meeting. ● Sunday 31st May is the Energise walk starting at the Mermaid. ● NM is continuing to be vigilant on U18s wearing suitable clothing in the gym. ● The Gym & Fitness committee would like the meeting to be held every 2 months rather than monthly. This was not agreed by SC prior to the meeting. ● Foggy has obtained the quote for the additional dumbbells (£500) but it has not been submitted. 	NM
8.5	Social	NM
	<p>No meeting held since the last board meeting. LCB working closely with NP until committee members can be recruited.</p> <ul style="list-style-type: none"> ● On-going discussions for the tennis championship finals (26th & 27th June). 	

	<ul style="list-style-type: none"> • The world cup football will also be shown on Saturday 27th June starting at 10pm. The tennis is expected to finish 7pm so have a 3-hour window. <ul style="list-style-type: none"> ○ Presentation of awards. ○ Do we want music? Sam Lambeth band, two lads from the tapas evening were suggested. ○ The TV will be located in the studio to avoid noise complaints from the residents. • Spring party – clashes with 2 local events. 36 tickets sold. Need to sell 70. 	
9.	Any Other Business	
10.	Dates Of Future Meetings	
	Next meetings at 6pm: 15 th June 20 th July 17 th August 21 st September	