



WOLVERHAMPTON LAWN TENNIS AND SQUASH CLUB LIMITED

BOARD MEETING MINUTES

held at WLTSC on 14th September 2026

CONFIDENTIAL

Minutes	Item & Action	Ownership
1.	Present & Welcome	
	S. Chilvers (SC), J Hollingsworth (JH), G. Loader (GL), M. Samra (MS), N. Prosser (NP), N. Mynott (NM), Mark Brown (MB), K. Corey (KC), Darren Collinswood (DC), J Cooper (JC)	
2.	Apologies	
	J Loader (JL), L. Callaghan-Butler (LC-B)	
3.	Past Minutes	
	Board Meeting 17.08.2026 – The minutes of the previous meeting were approved. Items not discussed elsewhere: - Safeguarding at tennis summer camps still needs to be raised with MT - H&S issue with drop off. Couple of spaces to be reserved for drop off. Executive Committee Meeting 14.09.26 - The minutes of the previous meeting were approved. Items not discussed elsewhere: - The disaster plan is still pending (deadline 1st November when our insurance is due for renewal). - Tennis coaches' contracts are close to resolution. - Martin Kaye has reviewed at our disciplinary contract. Pending final review prior to issue. - Racketworld contract has been signed but there are problems with equipment supply and quality. Also not been invoiced since June.	DC DC/JH GL GL
4.	Safeguarding	JL
	Nothing raised.	
5	Health & Safety	All
	GL to arrange a meeting with Josh Brentnall regarding his outstanding direct debit payments and behaviour.	GL
6.	Finance Report	GL
	GL submitted the following reports for the Cash Flow Statement and Management accounts.	
7.	General Manager's Report (August 2026)	NP
	- Membership: 7 new members (+32 P&P) compared with 11 last year 7 resigning in June - MyCourts up to £8,209 compared with £7,056 in 2025. - Complaints with subscription increase of 6.5% increase have subsided. - Bar & restaurant: - GP: 58.98% bar, 65.88% food, 70% al-la-carte - Sunday lunch planned for 4th October between 12-3pm, up to 50 covers. - New a-la-carte menu launched. - Will plan themed dining on Saturday evenings when there are no events. - Also, will launch a Whatsapp group for a Dining Club to meet once monthly.	

	- Corporate and sponsorship – Having a positive discussion with Porsche and will also approach Majestic - Projects: - Some have been delayed due to staffing issues. - Court 9 lights – Will be proceeding with the quotation from GT Electrics (£10,700) to replace the lights. - Indoor court lights – We have quotes from Luminance Pro (LP) and from SITU for the replacement of all lights. Also have a quote from LP to repair just failed lights. Have requested further information upon receipt of which a decision will be made. - Ladies changing room – Refurbishment is planned for January. In the interim period, quotes will be obtained and will carry out a deep clean. - The changing rooms / toilets in the indoor courts needs attention in preparation for the disabled tournament. There is no hot water and an issue with the toilet flushing. - Marketing – Meeting with Georgia to set objectives. Current performance is not meeting expectations. - Staff contracts – being reviewing after feedback from Martin Kaye.	
8.	Subscriptions	SC/GL
	There have been some resignations from injury and no longer playing but not due to the price increase. After the initial announcement there have been no further complaints received.	
9.	Coaching Matters	
	KC is very happy to announce that Tom Watkins has been employed as Head Coach of Squash & Racketball and will be starting on 25th September. He is young, enthusiastic and has direct experience delivering similar programmes in a large club. NP to set up a club email address to assist with the handover. Tennis performance coaching will be scheduled for Friday evening and Team Drills moved to Saturday afternoon. Megan Davies has started to invite people to the squad. The club has received a complaint that a junior player has not been selected. Care is required to the manage expectations and identify clear performance improvement targets. The Staffordshire LTA has requested WLTSC to host a county development squad to be run by Jake Lawley. The Staffordshire LTA will assist with funding.	NP DC DC
10.	Committee Reports	
	SC stressed that these must be circulated 1 week before the next meeting.	All
10.1	Tennis	DC
	Meeting held 07.09.26. Next meeting 05.10.26 - Bookings are comparable with 2025 and have not reduced after the introduction of padel. - The relationship with the Staffordshire LTA is growing. DC has been invited to join the committee (4 meetings per year).	

	- For 2027, there is an issue with the ladies' teams as there will be 2 teams in Premier 1 and 3 teams in Division 2. It has been suggested to combine the 3 Division 2 teams into 2 and introduce a new team at the bottom. - A new format Mix-In will be relaunched on Monday 21.09.26. - Tennis party scheduled for 3rd October. DJ booked. - Lights for court 9 and indoor 3 are being resolved (see club manager section). - Issues with court booking: - Booking and not using outdoor courts. - Booking 2.5 hours via two MyCourts requests (1.5 hours + 1 hour). The rules have been reviewed, and this is not prohibited. The outcome from a brief discussion is that this is acceptable on the principle playing should not be restricted. - DC attended a walking tennis course and as part of the course has received equipment to provide sessions. The tennis committee to review if this could be integrated as part of the offering alongside the visually impaired and wheelchair sessions.	
10.2	Squash & Racketball	KC
	Meeting held 09.09.26. Next meeting 14.10.26 - There was a small loss in August but made a good profit from the summer camps. - The new junior programme is up and running with an extra class for elite juniors to be run on Monday by Leon Smith (invitation only). - Adult classes restarted. The programme has slightly changed; NP to circulate. - Staffordshire squash has approached WLTSC to use the club for the county finals next April. - Teams: - In the Stafford league there are 2 games left to play. - Still getting negative feedback on team meals. - Tom Watkins will play for the first team and have secured sponsorship for him to play. - Looking to secure £400 to sponsor a team (clothing, court hire, contribution to the meal). - Tom starts on Friday 25th September. Mike's last day is the following Monday with his leaving party at lunchtime on the 26th September. - The first Squash & Sip may need to be cancelled due to low numbers (holidays, late advertisement). - KC to speak with NP to update the website.	NP KC/NP
10.3	Padel	MB
	Meeting held 09.09.26. Next meeting 07.10.26 - SC recently attended the committee meeting. - The financials are still good assisted by the fine weather. - Still need to find corporate bookings during the day. - Mid-November the P&P start to come up for renewal. - Lightweight programme with only ~6 sessions but there have been problems providing coach cover for holidays. - Coaches cancelling sessions last minute and attendees not informed in time. - Jag and Robin have stepped in, but it is not an ideal situation.	

	○ The coaches currently don't need to submit an official holiday request. ○ For pricing consistency, it is proposed that member/volunteer lead sessions will be £3 and coach led sessions £6. This needs advance notice if a coach will not be available. ○ Need greater administrative control. The committee do not think a head of padel is required, more of a coaching coordinator. ● Great finals day. ○ Liz Lazarou put a lot of work in before and during the day and small touches made the competitors felt special. ○ Good catering on the day with positive attitude by the staff. NP to relay the positive feedback. ○ Generated £2k on the day; £1100 by the courts and £900 at the bar. ○ There is some surplus money which will be used to provide bereaved kids the opportunity to come and play. (Compton Hospice) ● The vending machine in the padel pod is taking typically £800 taking per month without affecting the shop income.	NP
10.4	Gym & Fitness	NM
	Meeting held on 03.09.26. Next meeting 04.11.26 ● Attendance at the classes is holding up over the summer holiday period. ● Extra yoga class – Foggy and Nigel to review attendance numbers to identify the class with the least participants with a view to cancel and release money to cover the cost of the extra yoga session ● Body pump equipment is still wanted. ● The step climber is continually failing but the latest repair (£2k) is believed to have resolved the problem. ● Spin bike service going well. ● Ski trip confirmed with 70+ members. ● Walk being arranged for Sunday 15th November with Sunday lunch at the club. ● Need a single point of entry to police non-member entry. ● The cupboard between the studio and restaurant can become cluttered. This can cause delay getting the equipment out. NP to speak with the event crew.	NP
10.5	Social	LC-B
	No meeting held since the last board meeting. LCB working closely with NP until committee members can be recruited. Future events: ● Tennis Party 3rd October ● Christmas Party 28th November	
11.	Any Other Business	
	MB – Have we replied to Jags email regarding penalties for incorrect court bookings? This is delayed pending a review of the disciplinary document by Martin Kaye. JH – Raised questions regarding information on the coaches on the website. NP responded that feedback from the studio was that people should contact the club rather than the individual. At launch it was expected that the website would evolve. This has not happened and will be addressed by NP with Georgia Crowe.	

12.	Dates Of Future Meetings	
	Next meetings at 6pm: 19 th October 16 th November 21 st December	