WOLVERHAMPTON LAWN TENNIS AND SQUASH CLUB LIMITED

BOARD MEETING MINUTES

held at WLTSC on 19th October 2026

CONFIDENTIAL

Minutes	Item & Action	Ownership
1.	**Present & Welcome**	
	S. Chilvers (SC), J Hollingsworth (JH), G. Loader (GL), J Loader (JL), N. Prosser (NP), N. Mynott (NM), Mark Brown (MB), Darren Collinswood (DC), J Cooper (JC), L. Callaghan-Butler (LC-B)	
2.	**Apologies**	
	M. Samra (MS), K. Corey (KC)	
3.	**Past Minutes**	
	Board Meeting 14.09.2026 – The minutes of the previous meeting were approved. Items not discussed elsewhere: • Safeguarding at tennis camps still needs to be discussed with MT. • The need for a drop off point to be assessed during the forthcoming tennis camps. • Due to changes within the Staffs LTA, the proposed development squad hosted by WLTSC is still under review. • Waiting feedback which club will host the tennis county closed in 2027. Executive Committee Meeting 14.09.26 - The minutes of the previous meeting were approved. Items not discussed elsewhere: • The disaster plan is still pending (deadline 1st November when our insurance is due for renewal). • Still waiting kit for the trainers and coaches from Racketworld and the delivery of goods is way in excess of the promised 24 hours. A further meeting will be held with Chris Lampard. • Josh Brentnall payment plan to resolve membership issues has been agreed.	**DC** **JL** **DC** **DC** **DC/JH** **SC/GL**
4.	**Safeguarding**	**JL**
	MB has advised a member wanting to raise a safeguarding issue to contact JL.	
5	**Health & Safety**	**All**
	DC is aware of 2 juniors with a heart condition therefore additional training for the coaches is required (child CPR and use of the defibrillator).	**DC**
6.	**Finance Report**	**GL**
	GL submitted the following reports for the Cash Flow Statement and Management accounts.	
7.	**General Manager's Report (September 2026)**	**NP**

	• Membership:
	  ○ 18 new members (+10 P&P) compared with 8 last year
	  ○ 8 resigning in September
	  ○ MyCourts income £74,632 compared with £89,541 in 2025.
	• Bar & restaurant:	

	○ Sylwester has left. Nav is staying to focus on specials on a Wednesday, Thursday and Friday evenings. ○ Still targeting 2 external events but have fewer bookings over the next few weeks. ○ Christmas party on 28th November is being planned. 70 tickets need to be sold to break even. • Projects: ○ Painting – Hallways to the squash courts in progress. ○ Court 9 lights – Work due to start 21st October. ○ Floodlight token box – Completed ○ The changing rooms / toilets in the indoor courts – Work due to start 21st October. ○ Indoor court lights – Work due to start 28th October and includes a deep clean and painting. ○ Ladies changing room – Refurbishment is planned for early January and will be closed for 3 weeks. In the interim period the sauna has been condemned. ○ GL to update the cash position in respect of all these projects. • Marketing – Reviewing requirements.	**GL**
8.	**Subscriptions**	**GL**
	There are 65 members which have not renewed which would provide £30K income. Individuals are being chased.	**NP**
9.	**Coaching Contacts**	
	There are numerous coaching contracts which are outstanding across the business including Megan Davies, Tom Watkins, Darren Lewis and Leon Smith.	**SC/DC/KC/MB**
10.	**Committee Reports**	
	SC stressed that these must be circulated 1 week before the next meeting.	**All**
10.1	**Tennis**	**DC**
	Meeting held 14.10.26. Next meeting 09.11.26 • Tennis party was a great night. Received one complaint about the food "it was so nice there was not enough". • The vintage and vets championships were very successful. A decision was taken to combine the vintage and vets due to low numbers in previous years. Typically, this year there were a high number of entries which resulted a late / cold finish on finals day. • There was a dip in court usage in September compared with 2025 resulting in an income reduction of £1200.	
10.2	**Squash & Racketball**	**KC**
	Meeting held 14.10.26. Next meeting 11.11.26 • As KC was absent, no review was provided. • SC commented that we need to promote Tom more as the head of squash.	
10.3	**Padel**	**MB**

	Meeting held 07.10.26. Next meeting 04.11.26 • It has been requested that members pay an additional sum, on top of the membership fees, to get unlimited padel court time without further payment. This was not accepted. • Looking at the pricing structure to enable members to play singles / practice and reducing the P&P costs during off-peak times. • Note: 7 indoor padel courts (5 doubles and 2 singles) were rapidly approved for the Express & Star building.	
8.4	**Gym & Fitness**	**NM**

	Meeting held on 14.10.26. Next meeting tbc
	
	• Will roll up the capital purchases:
	  ○ Step climber will need replacing (£3k) when it next fails.
	  ○ Studio weights (£500), 2 slant boards (£100 each) & 4-foot bar (£150).
	  ○ Body pump equipment (£10k)
	• The Energise Walk is planned for 15th November. The optional meal at the club will now be a curry, not a Sunday roast.	

8.5	**Social**	**LC-B**
	No meeting held since the last board meeting. LCB working closely with NP until committee members can be recruited. Future events: • Christmas Party 28th November	
9.	**Any Other Business**	

	• AGM will be held on 18th January at 7pm (no board meeting). GL needs brief reports by the end of November.
	• Need to change the memorandum and Articles of Association to include a Director of Padel and the director' quorum.
	• Director of Membership
	  ○ JH believes a Director of Membership is required to assist with communication with members (follow up after joining, promoting cross usage of facilities and improve the member experience).
	  ○ DC suggested to widen the role to include general communication role.
	  ○ NP was concerned this overlaps the role of marketing and reception.
	  ○ This led to a wide discussion that roles and responsibilities need to be defined.
	  ○ The outcome was that the decision will be postponed.
	• Still awaiting the final list of sponsors for the meal on 16th November.
	• DC gave apologies he cannot attend the November meeting.
		All
		
		GL

10.	**Dates Of Future Meetings**	
	Next meetings: 16th November (5pm) – Note change of time to accommodate the meal 21st December (6pm)	